

Together, we inspire
and challenge all
learners to realize their
unique potential and
become active
contributors to their
community

Office of the Superintendent
Kirk Downing, Superintendent
Laura Friend, Assistant Superintendent of Teaching and Learning

Superintendent's Report to the NRSD School Committee April 26, 2023

Announcements:

New Administrator Job Titles

To better reflect the roles and responsibilities of each position we are renaming a few job titles of central office administrators. These new titles do not indicate an elevation in position. Rather, they more accurately reflect the work of these individuals.

Director of Finance and Operations (Previously known as the Director of Business and Operations)

Currently Mr. Mulkerin has served as the business and operations manager as he completes his first year of service in that department. As he ascends to a director position, he will assume the title, Director of Finance and Operations. Shifting the title from "budget" to "finance" illustrates that his responsibilities go beyond the building and managing budgets. He will continue to oversee the facilities department, negotiate contracts with vendors, and perform the duties necessary for the high school building project.

Director of Health, Wellness, and Safety (Previously known as Director of Health and Wellness)

An integral part of Ms. Lesa Breault-Gulbicki's responsibilities include school safety management and oversight. As our chief safety officer for the district her title should reflect that emphasis. She works with town officials, state agencies, and school district employees in the design and implementation of our safety procedures and response protocols.

Physicians Contract

The school physician functions as part of a health team addressing the health issues of students. The physician works in conjunction with the school nurses in managing the health service program thus optimizing and ensuring quality care for all students within the Nashoba Regional School District including Stow, Lancaster and Bolton. See contract in the meeting materials.

Ann Marie Stoica, Director of Human Resources • Rob Frieswick, Director of Facilities
Joan DeAngelis, Director of Pupil Personnel Services • Tania Rich, Director of Athletics
Ross Mulkerin, Business and Operations Manager
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Time on Learning NRHS

Tiered Focused Monitoring Review and Structured Learning Time Requirements

The Department of Elementary and Secondary Education's Office of Public School Monitoring (PSM) is in the process of conducting a Tiered Focused Monitoring Review of the Nashoba Regional School District. The Office of Public School Monitoring visits each district and charter school every three years to monitor compliance with federal and state special education and civil rights regulations. One of the components of this multifaceted review is an assessment of Structured Learning Time within each of our schools. Massachusetts requires all elementary schools to provide students with a minimum of 900 hours per school year of structured learning time and all public high schools 990 hours of structured learning time per school year. Through our own internal scheduling audit and the PSM process, we have discovered that adjustments are necessary to reach the 990 hours of structured learning time at our high school. We are currently working with our high administration and guidance department on corrective steps to ensure compliance with this regulation ([603 CMR 27.02](#)) and will provide an update, with recommendations to the School Committee, at the next School Committee meeting on May 10, 2023.

Updates on Strategic Work

Entry Presentation for the Department of Teaching and Learning, Assistant Superintendent of Teaching and Learning, Laura Friend

Entry Presentation for the Office of Business and Operations, Director of Finance and Operations, Ross Mulkerin

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